

Upton Town Library Board of Trustees
Memorial School Teachers' Room
August 6, 2012
Minutes

The Upton Town Library Board of Trustees' regular monthly meeting was called to order at 7:08 p.m. Those in attendance were: Erin Alcott, Matthew Bachtold, Charlotte Carr, Judith Katz, Katie Kelley, John Minnucci, John Robertson, Jr., Linda White and Laurie Wodin.

A motion to "accept the agenda as written" was seconded and passed unanimously.

A motion to "accept the secretary's minutes from July 2, 2012, as written" was seconded and passed unanimously.

There was no Treasurer's Report submitted this month.

A meeting was held with Tracy Zaslow, a patron of the Upton Library, who is a professional designer of commercial spaces. Tracy suggested the following for updates and improvements to the Upton Library:

- Paint walls
- Replace ceiling tiles
- Replace lighting
- Replace drapes

Before proceeding with any improvements, estimates for work will need to be solicited and collected.

The Selectmen have requested that the Library Board develop a mission statement. A discussion took place following the reading of the mission statement that the Library currently has in place. A motion was made "to approve the new mission statement for the Upton Town Library." This motion was seconded and passed unanimously.

The newly worded mission statement is as follows:

"The purpose of the Upton Town Library is to provide information, recreational, cultural and technological support and services to meet the needs of the Upton community. Services are provided for people of all ages and economic means. The Board of Trustees endorses the Freedom to Read Statement of the American Library Association and the Library Bill of Rights adopted by the American Library Association. The library's mandate is to provide information on all sides of an issue so that the public may have access to it."

A discussion took place regarding the possibility of accepting credit card payments at the library. The pros and cons were discussed. It was decided at this time to not accept credit cards to pay fines at the library.

A discussion took place regarding patron services for the visually impaired. Our e-readers are not compliant for standards for visually impaired patrons. The discussion was meant to create awareness among the board and staff for issues regarding visually impaired patrons.

There was a “motion to adjourn” at 8:30 p.m.

This motion was seconded, and passed unanimously.

The next meeting will be held on Monday, September 10th, at 7:00 p.m. at the Memorial School.

Respectfully submitted,

Charlotte Carr, Secretary
Upton Town Library Board of Trustees